**MAG SUPPLEMENT to PART 145 Maintenance Organization Exposition**

FALGAYRAS SAS

5-7 Allée Charles Cros

31770 COLOMIERS

TCCA Approved Maintenance Organization No **: 808-28**

EASA PART 145 Approval No : **FR.145.139**

Compliance with the approved MAG Supplement together with the EASA Approved MOE forms the basis by which an MO can exercise the maintenance privileges under the Agreement.

The Approved Maintenance Organization FALGAYRAS must always retain at its principal place of business a current copy of this TCCA Supplement in English and provide it to TCCA upon request.

*This example MAG Supplement gives guidance on the subjects, which need to be*

*addressed and translated into working procedures to ensure compliance with the Specific*

*Regulatory Requirements. The MAG supplement must therefore be customised to satisfy the specific approved maintenance organization procedures as defined in the following paragraphs.*

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| Revision | Date | Revision Description |
| 0 | 28/04/2009 | Document creation |
| 1 | 20/04/2011 | Evolution after the regulatory changes |
| 2 | 15/01/2013 | Evolution after the regulatory changes and removal organisation. |
| 3 | 23/06/2014 | Evolution after Mag Rev 1 Change (15/04/2014) |
| 4 | 16/05/2019 | Evolution after Mag Change 2 (06/11/2018)Corrections & updated Form 24-0093 Rev2 |
| **5** | **23/05/2022** | **Corrections & updated** |

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# 2. AMENDMENT PROCEDURE

 The Quality Manager is responsible for amending the *MAG Supplement* and also ensure that changes are submitted to the competent authority for acceptance and approval prior to change implementation.

 All changes must be submitted to OSAC according to the form 24-0093:

 (1) Change of Address.

 (2) Change of Accountable Manager.

 (3) Change of Organization Name and/or Approval Number.

***Change in Capabilities List***

Changes of the capabilities list which does not impact the TCCA ratings are directly approved by FALGAYRAS according to the **FALGAYRAS MOE (MOE03F chapters 1.9 and 1.11).**

Part numbers listed in the TCCA Capabilities list are also specified in the PART 145 Capabilities list.

If the change affects the TCCA ratings the previous item shall apply.

# 3. INTRODUCTION

An EASA Part-145 Maintenance Organization can be approved in accordance with the requirements of the Agreement on Civil Aviation Safety between Canada and the European Union when the Part-145 Maintenance Organization complies with the maintenance specific regulatory requirements set forth in this MAG supplement in addition to complying with EASA Part-145.

This MAG supplement is therefore intended to identify the means to comply with the agreement when performing maintenance on Canadian registered aircraft or components intended for installation there on.

# 4. ACCOUNTABLE MANAGER'S COMMITMENT STATEMENT

This Supplement defines in conjunction with the EASA Approved MOE, the organization and procedures upon which the TCCA CAR 573 approval is based.

These procedures are approved by the undersigned, and must be adhered to, as applicable, when maintenance is performed under the conditions of the MAG supplement.

It is accepted that the organization's procedures do not override the necessity of complying with

any additional requirements formally published by TCCA and notified to this organization from

time to time.

Signed by the Accountable Manager (Signature, printed name and date)

For and on behalf of the AMO

 Christophe FALGAYRAS

# Chief Executive Officer Signature Date 23/05/2022



NOTE: When the Accountable Manager is replaced, the new the Accountable Manager must sign the statement.

# 5. APPROVAL BASIS, SCOPE AND LIMITATION

The Approved MAG dupplement is based upon compliance with EASA Part 145 in addition to the specific regulatory requirements found in the Agreement and associated MAG.

The approval of maintenance is limited to the scope of work permitted under the current Certificate issued by EASA to the Maintenance Organization in accordance with Part 145 for work carried out within the European Union unless agreed otherwise on a case by case basis by the Technical Agents of the Parties to the Agreement.

 A list of annual capacity is edited and sent to the National Authority of Navigation (NAA).

# 6. ACCESS BY AUTHORITIES

 TCCA staff will be allowed access to the maintenance facilities for the purpose of showing compliance with the procedures and standards as set forth in the MOE and this MAG Supplement and also for investigation of specific cases.  In the case of a serious non-compliance with regulations or established standards FALGAYRASaccepts that is may be subject to TCCA enforcement action to maintain its approved status with TCCA. It is also acceptable that the supervising NAA may perform such investigation on behalf of TCCA.

# 7. WORK ORDERS/CONTRACTS

Prior to undertaking work on Aircrafts/Components under the jurisdiction of TCCA, a work order/contract defining the maintenance to be performed will be established between the organization and the Canadian customer. The work order/contract will specify the inspections, repairs, modification, overhauls to be accomplished, the airworthiness directives to be complied with and components to be replaced.

The Canadian customer remains responsible for specifying any AD compliance required during maintenance through the work order but the AMO should always remind the customer of the need.

Airworthiness Directives which are applicable for maintenance of equipments are indicated on the work order/ contract. A copy of these AD’s are provided by Canadian Customer.

Applicable AD’s are transmitted to the Engineering office that :

* inserts a copy in the maintenance documentation
* sends a copy to the Inspection Office
* records AD number on the list of TCCA AD’s identified as applicable and on the capability list via the computer-aided management system

The documentation control form is duly completed to evidence that applicable AD’s have been taken into account by all concerned persons (including the Quality Manager), and returned to the Engineering office.

 If necessary, as requested by the Engineering manager and the Maintenance manager :

* a technical instruction is drawn up,
* specific tools are achieved to ensure proper accomplishment of the work,
* maintenance technicians are specifically trained.

# 8. MAJOR REPAIRS AND MODIFICATIONS

For purposes of defining ‘major modification or major repair’ CAR 101.01 will be used for Canadian products. This Part-145 Maintenance Organization will ensure that major repairs and major modifications are incorporated only when in receipt of appropriate approvals from TCCA through the Canadian customer.

On receipt of a repair order, the Maintenance Workshop Manager:

* determines if the order must be performed under the TCCA certificate,
* indicates the appropriate information on the order (stamp to be filled)
* analyses the content of the order and check if the Canadian Customer has specified if the work to perform is a major repair or a major modification

In this case, the Canadian customer is responsible for establishing the process to obtain TCCA approvals.

When FALGAYRAS company receives approvals from TCCA through the Canadian customer, the contract/Work order is released. At the end of major repair or modification, the duly form sent by the customer, is completed in accordance with Part 5 standard 571 Appendix L (available on the website of the TCCA) Block 5 must indicate "description of work accomplished"

# 9 RELEASE OF COMPONENTS AFTER MAINTENANCE

Release to service of components maintained in accordance with this supplement will be carried out in accordance with EASA Part-145 and the additional requirements specified in appendix B1 of the agreement, paragraphs 7 and 8 of this supplement will be taken into account. An Authorised Release Certificate (EASA Form 1) is to be issued.

A maintenance release made in accordance with this supplement constitutes a corporate release on behalf of the Maintenance Organization as well as being a CAR 571.10 release.

Block 12 of the EASA Form 1 will specify any overhaul, repairs, modifications, Airworthiness Directives, Service Bulletins, replacement parts and quote the issue of the approved data used. In the case where not all of the required maintenance was carried out as agreed by the customer, the maintenance not carried out should be listed in Block 12.

Block 12 will include the TCCA Approval number e.g. "TCCA Approval No.: 808-28"

Block 14a of the EASA Form 1 will display a checkmark in the "Other regulation specified in block 12" Check Box. In the case where the particular maintenance was only TCCA approved and not EASA approved the "Part-145.A.50 Release to Service" checkbox should not be checked. Example: a TCCA AD not approved by EASA.

The EASA Form 1 document will be signed by a person authorised to return the component to service on behalf of FALGAYRAS.

The person authorized APRS are recorded in LST APRS List.

##  9.1 Component eligibility for installation

 Only the following new and used components may be fitted during maintenance

###  9.1.1 New components

 New components should be traceable to the Original Equipment Manufacturer (OEM) as specified in the Type Certificate (TC) holders Parts Catalogue and be in a satisfactory condition for fitment.

 The new component should be accompanied by a release document issued by the OEM or Production Certificate (PC) holder. The release document should clearly state that it is issued under the approval of the relevant NAA under whose regulatory control the OEM or PC holder works. The following new components are eligible for installation on Aircraft/Component under the jurisdiction of TCCA:

a) New components from all EU Member States OEMs and PC holders released in accordance with EASA Part-21 (EASA Form 1) as a new part.

b) New components from Canadian OEMs and PC holders accompanied by a TCCA Form One as a new part.

c) New Component obtained from a manufacturer holding a type design recognized in Canada and the part is certified in accordance with the laws of the state of manufacture

d) New Component, obtained from a manufacturer under the jurisdiction of a NAA other than Canada or an EU member state, certified pursuant to an agreement with Canada, whichagreement provides for the acceptance of export airworthiness certification.

e) For new components outside the jurisdiction of the agreement refer to TCCA Advisory Circular (AC) 571-024.

f) Standard parts are exempt from the forgoing provisions, except that such parts should be accompanied by a conformity statement and be in a satisfactory condition for fitment.9.1.2 Used components

###  9.1.2 Used Components

 Used components should be traceable to a maintenance organisations approved by TCCA who certified the previous maintenance and/or in the case of life limited parts certified the life used. The used component should be in a satisfactory condition for fitment and be eligible for fitment as stated in the TC holders Parts Catalogue. The following used components are eligible for installation on Aircraft/Component under the jurisdiction of TCCA:

a) Used components from a Canadian AMO should be accompanied by a TCCA Form One issued as a maintenance release.

b) Used components from EASA Part-145 approved maintenance organisations holding a valid TCCA CAR 573 approval when accompanied by an EASA Form 1 issued as a maintenance release; the TCCA approval number shall be visible in block 12 of the EASA Form 1.(dual release)

c) Used Component, accompanied by a valid authorized release certificate issued by a maintenance organization under the jurisdiction of a NAA other than Canada or an EU member state, certified pursuant to an agreement with Canada, which agreement provides for the acceptance of export airworthiness certification;

d) Used components from an EU AMO that does not have an TCCA approved supplement should not be used even if accompanied by a EASA Form 1.

e) Used components that have been issued a triple release (i.e. certifying compliance with FAA, EASA, TCCA requirements) on an EASA Form 1 as a maintenance release are acceptable.

f) For used components outside the jurisdiction of this agreement refer TCCA Advisory Circular AC 571-024.

# 10. RELEASE OF AIRCRAFT AFTER MAINTENANCE

 Not applicable

# 11. REPORTING OF UNAIRWORTHY CONDITIONS

When any Canadian registered aircraft or aeronautical products under the jurisdiction of TCCA have failed, malfunctioned or became defective in such a manner as to affect or would have likely affected the safety of the aircraft, it must be reported to the Canadian customer within 3 days of discovery. It is intended that the Canadian Customer will advise Transport Canada as required by the CAR’s and the SDR reporting system

Falgayras will inform the customer within 3 days.

# 12. LINE STATIONS

 (Not applicable)

# Appendix 1 : EASA Form 1

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# Instructions for completing EASA Form One DUAL RELEASE

**Block 1. “FRANCE” and “DGAC”** (Preprinted)

**Block 2. “AUTHORIZED RELEASE CERTIFICATE - EASA Form one *”*** (Preprinted)

**Block 3. Form Tracking Number** (Preprinted)**.** The unique number is established by the numbering system of our computer aided system

**Block 4. Organization Name and Address** (Preprinted)**.** Enter the full name and physical address of the organization as indicated on PART 145 agreement certificate.

**Block 5. Work Order/Contract/Invoice Number.** Enter the work order number, contract number, invoice number and/or an other treatment means intern to the organism to permit a quickly traceability. This reference is compulsory for each equipment released to service by a maintenance organization.

**Block 6. Item.**

**Block 7. Name or Description of the Equipment.** Enter the name or description of the part or component as shown in the IPC – Illustrated Parts Catalogue.

**Block 8. Part Number.** Indicate the Manufacturer reference.

**Block 9. Quantity.** Enter the quantity of each product, part or appliance shipped.

**Block 10. Serial/Batch Number.** Enter the serial number or batch number. If it does not exist, indicate “N/A” (“Not applicable”)

**Block 11. Status/work.**

**Overhauled :** means a process that ensures the item is in complete conformity with the

applicable service tolerances specified in the type certificate holder’s, or

equipment manufacturer’s instructions for continued airworthiness, or in the

data which is approved or accepted by the Authority. The item will be at least

disassembled, cleaned, inspected, repaired as necessary, reassembled and

tested in accordance with the above specified data.

**Repaired :** Rectification of defect(s) using an applicable standard.\*

**Inspected/Tested :** Examination, measurement, etc. in accordance with an applicable standard\*

(e.g. visual inspection, functional testing, bench testing and operational

checks). The results shall be described or referenced in block 12.

**Modified :** Alteration of an item to conform to an applicable standard.

**Block 12. Remarks.**

- Enter the statement :

- in case of used components specify “EASA release statement and EASA approval number”

######  “DUAL RELEASE”

*This civil aeronautical product has been maintained in accordance with Transport Canada regulations under TCCA Certificate n°808-28.*

- Indicate the effective AD which are performed

Enter other information or references to support documentation necessary for the user or installer to make a final determination of airworthiness of the products/parts listed in Block 7:

**Block 13a through 13e. NA**

**Block 14a.** When using this document for a dual release, tick the both :

 - statement in block 14a indicating (depend of approval components ***)“Part 145.A.50 Release to Service”***

 - statement in block 14a indicating ***“Other regulation specified in block 13”.***

**Block 14b. Authorized Signature.** Signature of the individual authorized by the FALGAYRAS organization. The approval signature must be manually applied at the time and place of issuance .Electronic signature not allowed except if the Authority must be sure that authorized individual activate directly the computer and that signatures are not pre-printed on virgin documents generated by computer.

**Block 14c. Approval/Certificate number.**

Enter the FALGAYRAS maintenance organization certificate number.

**Block 14d. Name and reference**

Enter the name and reference of the habilitation of signatory person.

**Block 14e. Date.** Enter the date (day/month(three-letter designator)/year) the EASA Form one is signed and the part or appliance is approved for return to service.

# Appendix 2 : Application Form (Transport Canada Form 24-0093)

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| Transport Canada Form 24-0093European Maintenance Organization (MO)application for initial / continuation of a Maintenance Approval in accordance with the Bilateral Agreement between the European Union and Canada on Civil Aviation Safety. | Page 1/2 |
| **For the Applicant: : Aircraft Rated: □ Component Rated: □** **Note:** In the context of this agreement, when the component rated AMO’s Certificate includes  an aircraft rating, they must apply as an aircraft rated AMO 1. EASA Part 145 MO name: EASA Part 145 certificate number:2. Address of MO:3. Mailing Address (if different from 2 above):4. Tel: Fax: Main Contact E-Mail:  |
| 5. Please select the type of application and complete the section 6 of the Form  a. Initial **□** b. Continuation **□** c. Change **□**  (in case of continuation and or change) TCCA CAR 573 AMO number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| 6. Application : I wish to apply on behalf of this MO for an approval to perform maintenance on Canadian products in accordance with the Agreement concluded between the European Union and Canada on Civil Aviation Safety.  I understand that a maintenance approval granted under the terms and conditions of the bilateral agreement between the European Union and Canada is subject to the charges described in the CAR 104 and that failure to submit the applicable charge may result in the suspension or cancellation of an existing maintenance approval.  (Note processing of this application may incur additional fees from your NAA)  I additionally understand that no technical investigation in relation with an initial application to a maintenance approval will be carried out until payment of applicable charge has been submitted Date:  Name & Signature of the MO Accountable Executive:  Note: This application form is to be addressed to the MO’s NAA Surveyor, together with documents supporting the application, and in particular the EASA Supplement to the AMO Maintenance Policy Manual. |
| Member State NAA Action:**Please forward this application together with the TCCA supplement approval letter to:**Transport Canada Civil Aviation Operational Airworthiness (AARTM)e-mail: TCCA-EASA@tc.gc.ca |

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| Transport Canada Civil Aviation Form 24-0093European MO application for initial / continuation of a Maintenance Approval in accordance with the Bilateral Agreement between the European Community and Canada on Civil Aviation Safety. | Page 2/2 |
| **For TCCA:****7.Initial Application** TCCA hereby confirms that the applicant: EASA Part 145 #\_\_\_\_\_\_\_\_\_\_\_, has paid the fees in relation with the above described application, and therefore TCCA authorises the granting by the competent authority of the TCCA CAR 573 approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to perform maintenance on Canadian products once it has been satisfied compliance of the AMO to applicable regulatory requirements.   Name:    Date: **Please forward this acknowledgement to:**The Applicable EU Member State NAA |
| 9. **To be filled by TCCA in case of non-compliance**TCCA hereby informs the Competent Authority that the applicant has failed to demonstratecompliance with the fees and charges and that the application/ continuation of the TCCA Approvalis rendered invalid.(This information is to be forwarded to the competent authority at the above mentioned address)NameDate: |
| **Note on fees and charges**1. For information regarding the current fees and charges please refer to the TCCA fees and charges regulation which can be found on the TCCA web site: [www.tc.gc.ca](http://www.tc.gc.ca)
2. Upon receipt of an application Form 24-0093 for initial approval, TCCA will address to the applicant an invoice containing details related to payment methods.
3. For continuation of TCCA approval, TCCA will invoice the applicant every two years.
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